			JPPLIES OR SERV	ICES				PAGE	E OF PAGES
IMPORTANT:	Mark all packages and papers with o	contract and/or o	rder numbers				4.1		12
1 DATE OF ORDER 2 CONTRACT NO (If any)			6 SHIP TO						
03/30/20	018			a NAME	OF CC	DNSIGNEE	-		
3 ORDER NO		4 PEOUIEITIONI	REFERENCE NO	Multi	ple	Destinations	3		
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	_			QUANTITY		UNIT		1	QUANTITY
ITEM NO (a)		R SERVICES		ORDERED	UNIT (d)	PRICE		OUNT	ACCEPTED
	DUNS Number: 1951228	<u> </u>	***	(c)		(e)	 	1)	(g)
	This purchase order i	s for a q	cantity of						
	1750 Challenge Coins	and 1750	cases. This						
	is awarded to Challen	ge Coins/	Lapel Pins					ļ	
	Plus LLC in the amoun		22.50.					1	
	Max Expire Date: 03/3 Continued	0/2019					1		
	18 SHIPPING POINT	<u>-</u>	19 GROSS SHIPPING V	WEIGHT	L	20 INVOICE NO	!		₁ 17(h)
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	a NAME					<u> </u>	\$8,52	2.50	•
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ON REVERSE	(or P O Box)								17(1)
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AMERIC	A BY (Signature)					Kenneth 1r			
						TITLE: CONTRACTING	ORDERING OF	FICER	

ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO

2

	018	_		EF-15	-W-000019	
ITEM NO.	SUPPLIES/SERVICES	QUANTITY ORDERED		UNIT PRICE	AMOUNT	QUANTITY
(a)	(b)	(c)	(ರ)	(e)	(f)	ACCEPTED (g)
	Admin Office:					
	SRRPOD					
	US Environmental Frotection Agency					
	William Jefferson Clinton Building		ļ			
	1200 Pennsylvania Avenue, N. W.					
	Mail Code: 3805R					
	Washington DC 20460		1			
	Accounting Info:					
	17-T-D3P-303DC6-2505-HQ00BM00-18D3P17015-001		1			
	BFY: 17 Fund: T Budget Org: D3P Program		!			
	(PRC): 303DC6 Budget (BOC): 2505 Job #:					
	HQ00BM00 DCN - Line ID: 18D3P17015-001					
	Period of Performance: 03/30/2018 to					
	03/29/2019					
001	Emergency Response Award Development -	1750	EΑ	(b)(4)	(b)(4)	
	Challenge Coin			,		
	Delivery Location Code: ORM					
	US EPA Greta Harman					
	William Jefferson Clinton North Bldg					
	1200 Pennsylvania Ave NW		l l			
	washington DC 20004					
				(b)(4)	(b)(4)	
092	Emergency Response Award Development -	1750	EA			
	Challenge Coin (Acrylic Cases)					
	Delivery Location Code: OEM					
	US EPA Greta Harman					
	William Jefferson Clinton North Bldg					
	1200 Pennsylvania Ave NW					
	mail code 5104A				1	
	washington DC 20004					
	Maanington be 20004					
	The total amount of award: \$8,522.50. The					
	obligation for this award is shown in box					
	17(i).					
		l				
				j		

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

Clause(s):

CUSTOM CO ADDED TERMS AND CONDITIONS
In the case of a conflict between the terms and conditions of the contractor's agreement and the terms and conditions of this purchase order, all applicable federal statutes and regulations shall govern

FAR 52.212-4 CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (MAY 2015) This clause is incorporated by reference. The full text of the clause is available at https://www.acquisition.gov/FAR

FAR 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS - COMMECIAL ITEMS (FEB 2016)

are inco	Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which orporated in this contract by reference, to implement provisions of law or Executive orders ble to acquisitions of commercial items.		
[7]	52 209-10 Prohibition on Contracting with Inverted Domestic Corporations (NOV 2015)		
П	52 233-3 Protest After Award (AUG 1996)		
◱	52 233-4 Approable Law for Breach of Contract Claim (OCT 2004)		
nas ind	Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer licated as being incorporated in this contract by reference to implement provisions of law or we orders applicable to acquisitions of commercial items.		
□.	52,203-6 Restrictions on Subcontractor Sales to the Government (SEPT 2006)		
	Alternate LroCT 1995)		
	52 203-13 Contractor Code of Business Ethics and Conduct (APR 2016)		
	52 203-15 Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (JUNE 2010)		
	52 204-10 Reporting Executive Compensation and First-Tier Subcontract Awards (JUL 2013)		
	[Reserved]		
[]	52 204-14 Service Contract Reporting Requirements (JAN 2014)		
ſΰ	52 204-15 Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014)		
	52 209-6 Protecting the Government's Interest When Subcontracting with Contractors Debarred Suspended or Proposed for Debarment (JUL 2013)		
	52 209-9 Updates of Publicly Available Information Regarding Responsibility Matters (JUL 2013)		
0.3	52 219-3 Notice of Total HUBZone Set-Aside or Sole Source Award (NOV 2011)		
	Ell Afternate I (NOV 2011)		

Clause List

	52 22	2-36 Affirmative Action for Workers with Disabilities (OCT 2010)	
	52 222-37 Employment Reports on Veterans (SEPT 2010)		
\Box	52 22	2:40 Notification of Employee Rights Under the National Labor Relations Act (DEC 2010)	
\square		2-50 Combating Trafficking in Persons (Murch 2015)	
	Ξ	Aitemate ((March 2015)	
	52 223	254 Employment Eligibility Verification (AUG 2013)	
	52 223 (MAY	8-9 Estimate of Percentage of Recovered Material Content for EPA-Designated Products 2008)	
		Alternate LiMAY 2008;	
57	52 223	i-14 Acquistion of EPEAT Registered Imaging Equipment (JUNE 2014)	
		Alternate FIJUNE 2014)	
\square	52 223	-15 Energy Efficiency in Energy-Consuming Products (DEC 2007)	
	52 223 Produc	-16 IEEE 1680 Standard for the Environmental Assessment of Personal Computer its (DEC 2007)	
		Allernate L(DEC 2007)	
21	52 223	-19 Contractor Policy to Ban Text Messaging Winte Driving, AUG 2011)	
ī	52 225	-1 Buy American Supplies (MAY 2014)	
	52 225	-3 Buy American – Free Trade Agreements – Israeli Trade Act (MAY 2014)	
	\subseteq	Alternate I (MAY 2014)	
		Alternate # (MAY 2014)	
		Alternate III (MAY 2014)	
	52 225	5 Trade Agreements (SEPT 2013)	
디	52 225	13 Restrictions on Certain Foreign Purchases (JUN 2008)	
	52 225 2013)	26 Contractors Performing Private Security Functions Outside the United States (JUL	
	52 226	4 Notice of Disaster or Emergency Area Set Aside (NOV 2007)	
	52 226	5 Restrictions on Subconfracting Outside Disaster or Emergency Area (NOV 2007)	
\Box	52 232-	29 Terms for Financing of Purchases of Commercial Rems (FEB 2002)	
	52 232-	30 Installment Payments for Commercial tiems (OCT 1005)	

]	52 232-33 Payment by Electronic Funds Transfer - System for Award Management (JUL 2013)
	52 232:34 Payment by Electronic Funds Transfer—Other than System for Award Management (JUL 2013)
_1	52 232-35 Payment by Third Party (ASAY 2014)
	52 230-1 Privacy or Security Safeguards (AUG 1995)
	52 247-64 Preference for Privately Owned U.SFlag Commercial Vesse's (AFB 2006)
	Atternate (IAPR 2003)
service	Contractor shall comply with the FAR clauses, in this puragraph ich applicable to commercial s, that the Contracting Officer has indicated as being incorporated in this contract by reference to ent provisions of taw or Executive orders applicable to applications of commercial terms.
\subseteq	52 222-17 Nondisplacement of Qualified Workers (MAY 2014)
Ξ	52 222-41 Service Contract Labor Standards (MAY 2014)
\Box	52 222-42 Statement of Equivalent Rates for Federal Hires (MAY 2014)
IJ	52 222-43 Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (Mulliple Year and Opion Contracts) (MAY 2014)
	52 222-44 Fair Labor Standards Act and Service Contract Act—Price Adjustment (JAY 2014)
	52 222-51 Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (MAY 2014)
ij.	52 222-53 Exemption from Application of the Service Contract Lator Standards to Contracts for Certain Services—Requirements (MAY 2014)
. 5	52 222-55 Minimum Wages Under Executive Order 17569 (DEC 2015)
	52 226-6 Promoting Excess Food Obnation to Nonprofit Organizations (MAY 2014)
Γ.	52 237-11 Accepting and Discessing of \$1 Ct in (SEPT 2008)
paragra	imptrolor General Examination of Record. The Contractor shall comply with the provisions of this poly of this sontract was awarded using other than sealed bid is in excess of the simplified from threshold, and does not contain the clause at 40,215.0. Audit and Records—Negotiation

(1) The Comptroller General of the United States or an authorized representative of the Comptroller General shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available utilis offices at all reasonable times the income imaging and other evidence for examination, audit for reproduction, until 3 years after heal cayment under this contract or for any shorter period specified in FAR $(\cdot, \cdot, \cdot) \in \mathbb{R}^n$. Contractor Records Retention of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to

the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals. Intigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(el(1) Notwithstanding the requirements of the clauses in paragraphs (a) (b), (c), and (d) of this clause the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below the extent of the flow down shall be as required by the clause—

 0.5220341° Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252. Title VI. Chapter 1 (4.134.8 Q. 1511.539).

(ii) 52/219/8. Utilization of Small Business Concerns (MAY 2014) (16.0 \pm 500(2),2, and (3)) in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (31.5 million for construction of any public facility), the subcontractor must include 62/2/9.8 in lower her subcontracts that offer subcontracting opportunities

(iii) F<u>0.072-17.</u> Nondisplacement of Qualified Workers (MAY 2014; (E.O. 13495). Flow down required in accordance with paragraph (i) of FAR clause.

(iv) $57.223 \cdot 21$. Prohibition of Segregated Fac. (ies.:April 2015)

*Y 52 1 Figure Opportunity (April 2015) (E.O. 11246)

(vi) 52 222/35. Equal Opportunity for Veterans (Sep 2015) $\chi \approx 0.8004$, (2)

(viii) 52 020-35. Equal Opportunity for Workers with Disabilities (Oct 2010) (0.9.1) 8-0.0563,

(VIII) NA 2000 NJ. Employment Reports on Veterans (Oct 2015) (26 (U.S.C. 40.74))

tix) 51 222.47 Notification of Employee Rights Under the National Labor Relations Act

(Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 50 000, 40

(x) @CCCCE Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67)

___(A) 52 223-59. Combating Trafficting in Persons (Feb 2009 (22 G S C 175 and F © 1352))

___ (B) Atternate I (MAY 2015) of §2.000 F0 (0.24) G(0.25) T1 (1.44) G(0.29) 7)

(XII) §2,222.53. Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance. Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41.0.5.C chapter 67).

(XIII) (2013) 5: Exemption from Application of the Service Contract Lawor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67)

(XIV) 55,23,254 Employment Eligibility Verification (OCT 2015)

(xiv) 51 000 54 n. Minimum Wages Under Executive Order 13658 (DEC 2015) (Executive Order 13658)

(XVI. <u>52.725-76</u> Contractors Performing Private Security Functions Outside the United States (JUL 2013) (Section 862) as amended, of the National Defense Authorization Act for Fiscal Year 2008, 10 U.S.C. 2302 Note)

(xviii 50 006-6. Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required an accordance with paragraph (c) of FAR clause 50 006-6.

(xviii) <u>52.047-54</u>. Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46.0_S.C. Appr. 1241(b) and 10.0.5.0.0831). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

CUSTOM CO ADDED INVOICES - RTP FINANCE

invoices shall be prepared containing the following information. Purchase Order Number, description of commodities/services furnished, period of performance, taxibayer ID number and amount due invoices shall be submitted to the address specified in block 18a of this order.

OR

Invoices shall be submitted via e-mail to <u>RTPR</u>ecgiving@opa.gov. Provide the ipdf file with the following naming convention and SUBJECT in email:

SI_PO#_inv# pdf Example SI_EP08X00005_6335 pdf

For status of Invoice Payments, call the Financial Office's Customer Service at (919) 541-6516

The FedEx/Commercial Counter address for invoices US EPA RTP-Finance (Mail Drop D143-02) 4930 Page Road Durham NC 27703

CUSTOM TAX

The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effet as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address. https://www.acquisition.goy/FAR/

FAR 52.232-39 UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUNE 2013)

This clause is incorporated by reference. The full text of the clause is available at https://www.acquisition.gov/FAR/

FAR 52.232-40 PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (DEC 2013)

This clause is incorporated by reference. The full text of the clause is available at https://www.acquisition.gov/FAR/

EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (JAN 2012)

This clause is incorporated by reference. The full text of the clause is available at http://www.gpoaccess.gov/ecfg.

EPA-H-09-107 UNPAID FEDERAL TAX LIABILITY & FELONY CRIMINAL VIOLATION CERTIFICATION (APR 2012)

- (a) In order to meet the requirements of Sections 433 and 434 of Division Elef the Consolidated Appropriations Act, 2012 (Pub L., 112-74) and 2013 Contineing Appropriations Resolution (Pub L., 112-175), and Consolidated and Further Continuing Appropriations Act, 2013 (Pub L., 113-6), the contractor shall provide the contracting officer a certification whereby the contractor certifies.
- (i) It is not a corporation that has been convicted (or had an officer or agent of such corporation acting on behalf of the corporation convicted) of a fellowy crimmat violation under any Federal law within the preceding 24 months, and
- (a) It is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- (b) Failure of the contractor to furnish a confidence or growide such additional information as requested by the Contracting Officer may render the contractor ineligible for FY2012 or FY2013 contract funding
- (c) The contractor has a continuing obligation to update the subject certification as required

EPAAR 1552.232-74 Payments - Simplified Acquisition Procedures Financing

Simplified acquisition procedures financing in the form of <u>interim payments will be provided only after the receipt of service</u>. The Government shall pay the contractor monthly upon the submission of an invoice approved by the project officer.

	52 219-4 Notice of Price Evaluation Preference for HU8Zone Small Business Concerns (JAN 2011)		
		Alternate I (JAN 2011)	
С	[Reser	ved	
	52 219	-6 Notice of Total Small Business Set-Aside (NOV 2011)	
		Atternate I (NOV 2011)	
		Alternate II (NOV 2011)	
	52.219	-7 Notice of Partial Small Business Set-Aside (JUN 2003)	
		Alternate 1 (OCT 1995)	
		Alternate II (MAR 2004)	
	52 219	8-8 Utilization of Small Business Concerns (MAY 2014)	
	52 219	9-9 Small Business Subcontracting Plan (JUL 2013)	
	$_{i}\square_{i}$	Alternate I (OCT 2001)	
		Alternate II (OCT 2001)	
	\Box	Alternate III (JUL 2010)	
\Box	52 219	3-13 Natice of Set-Aside of Orders (NOV 2011)	
abla	52 21	9-14 Limitations on Subcontracting (NOV 2011)	
\Box	52 219	3-16 Eiguidated Damages - Subcontracting Plan (JAN 1999)	
Li		9-27 Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside 2011)	
	52.21	9-28 Post Award Small Business Program Rerepresentation (JUL 2013)	
	52 219-29 Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business Concerns (JUL 2013)		
_		9-30 Natice of Set-Aside for Women-Owned Small Business Concerns Eligible Under omen-Owned Small Business Program (JUL 2013)	
	52 22	2-3 Convict Labor (JUN 2003)	
⊡	52 22	2-19 Child Labor - Cooperation with Authorities and Remedies (JAN 2014)	
	52 222-21 Prohibition of Segregated Facilities (FEB 1999)		
()	52 22	2-26 Equal Opportunity (MAR 2007)	
\Box	52.22	2.35 Equat Opportunity for Veterans (SEP 2010)	

OFFICE OF EMERGENCY MANAGEMENT REGULATION, EVALUATION AND TECHNICAL SUPPORT

REQUEST FOR OFFER:

PR-OLEM-18-00254

TASK ORDER TITLE:

Response Award Development

TASK ORDER STATEMENT OF WORK

I. BACKGROUND

The Office of Emergency Management (OEM) supports emergency responses, time and non-time critical removals as defined in the National Oil and Hazardous Substances Contingency Plan (NCP) and major responses under the National Response Framework (NRF), programmatic and coordination support also extends to various activities related to Department of Homeland Security (DHS) initiatives and chemical emergency preparedness and prevention.

II. SCOPE OF WORK

The purpose of this task order is to provide technical assistance to OEM as it designs and distributes a national award to celebrate response excellence during the 2017 Hurricane and Wildfire Season. EPA plans to distribute 1750 challenge coins to awardees. Each coin will be accompanied by a display case.

III. PERIOD OF PERFORMANCE

The period of performance for this statement of work shall be date of award through **ESTIMATED June** 30th 2018.

IV. TASKS

Task 1: Challenge Coin Design

Within the allotted time the contractor shall design a challenge coin that is 2 inches in size with color on both sides. For the coins, we envision a 2-inch, 3D coin with color on both sides. The front of the coin will have an inner circle with the EPA Emergency Response program logo. The outer circle will say "HURRICANES HARVEY, IRMA, AND MARIA • THE CALIFORNIA WILDFIRES."

The contractor shall also design the back of the coin. The design should convey the sentiment that EPA staff from all across the country worked together to respond to incidents from Puerto Rico to California (and regions in between). EPA asks that workers depicted in the design be easily identifiable as associated with EPA and that the workers represent different genders. The design should include the phrases "response excellence" and the year, "2017." The outer circle of the back of the coin should say "PROTECTING HUMAN HEALTH AND THE ENVIRONMENT ALL ACROSS AMERICA."

The contractor shall present the Agency with two design options for the back of the coin and the Agency may request up to three rounds of edits to the selected design prior to production. Designs for the front and backs of the coins should be in color. Rough sketches of the front and back of the coins are presented in the appendix. Please note that EPA does not want this exact design, but expects the contractor to develop something more appealing. This is merely a concept to relay the Agency's intended sentiment.

When the contractor submits the initial designs for the challenge coin, the submission should also include presentation options (a display case/individual holder) for the Agency to choose from.

DELIVERABLES	DUE DATES
Initial Designs for the Challenge Coin	Within 2 weeks of award
Edits to the Challenge Coin Design	Within 10 days of Agency request (pre-production only)

Task 2: Challenge Coin Production

After the design is finalized, the contractor shall produce the challenge coin award and ship the coins and holders to the OEM office in Washington, DC.

DELIVERABLES	DUE DATES
Final Challenge Coins with Display	Within 4 weeks of final coin design selection

V. POINT OF CONTACT

Greta Harman

Mail Code 5104A
Office of Emergency Management
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, D.C. 20460

Phone: 202-564-1025 Fax: 202-564-2620

E-Mail: harman.greta@epa.gov

Project Officer:

Portia Perry
Office of Emergency Management
Mail Code (5104A)
1200 Pennsylvania Avenue, N.W.
Washington, D.C. 20460
Phone: 202-564-2855

Fax: 202-564-2621 E-Mail: perry.portia@epa.gov

APPENDIX: SKETCHES OF CHALLENGE COIN CONCEPT

Please note that EPA does not want this exact design, but expects the contractor to develop something more appealing. This is merely a concept to relay the Agency's intended sentiment.



Figure 1: Concept for Front of Coin

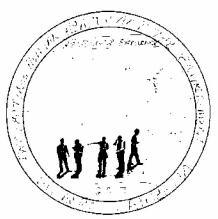


Figure 2: Concept for Back of Coin